



## EZ Pay Instructions

M a d e E a s y

Thank you for choosing  
Sunward Steel  
Buildings!



*We want you to know that your  
business means the world to us  
and we are here to support you in  
every way we can.*

Here are Step-by-Step  
instructions for  
making a payment  
using EZ Pay:

# Step 1

- Have your Sales Order at hand.
- Find your Quote Number in the upper Right-Hand corner:



**Sunward Steel Buildings**  
6800 E Hampden Ave.  
Denver, CO 80224  
Phone (303) 759-2255 • FAX (303) 759-3025

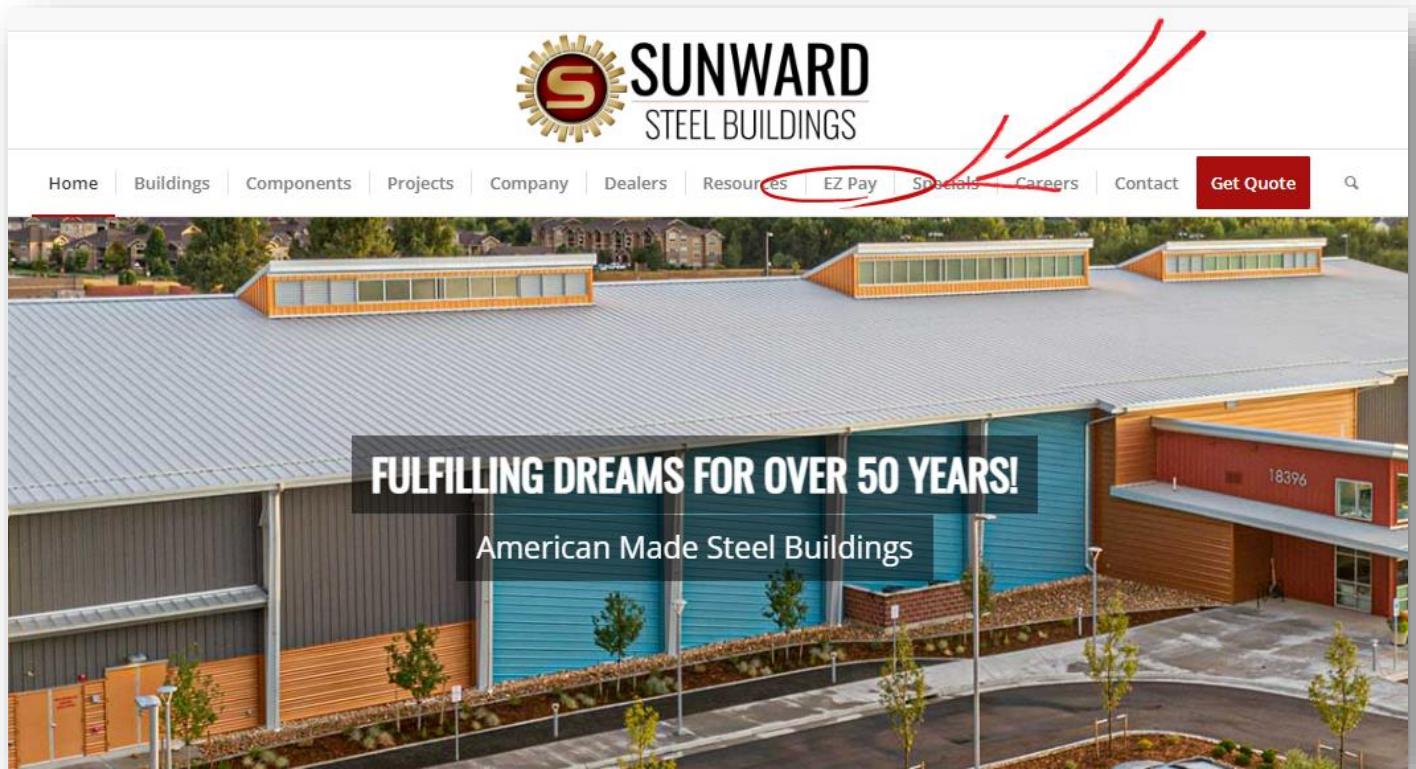
Quote Number	<b>101234A0</b>
Quote Date:	5/3/2022
From: Mary Smith	

**Sales Order**

<b>Final</b>																			
<b>Owner:</b> John Doe	WO123456																		
Contact:																			
Address:																			
City:	State:																		
Phone: (617) 555-1212 Mobile:																			
Fax:																			
Email: john.doe@hotmail.com																			
Building Delivery of Material Only Address: 101 Main St., Springfield, MA 01103																			
Job site: City, State, County: Springfield, MA, Hampden Zip Code: 01103																			
<b>Buildings:</b>																			
Quote: 101234A0 Width 40 Length 100 Eave Height: 8.5 /8.5 Roof Pitch: .5:12																			
<b>Building Summary, Options:</b>																			
<input checked="" type="checkbox"/> Standard Building <input type="checkbox"/> Custom Building <span style="float: right;"><b>Base Building Price: \$999,999,999.00</b></span>																			
<b>Quantity</b>	<b>Option Description</b>																		
1	Bldg's Eng Stamped Drawings <span style="float: right;">Provided</span>																		
24	9' W X 7' H Mini-Storage Framed Opening <span style="float: right;">Provided</span>																		
24	9' W X 7' H Mini-Storage Doors <span style="float: right;">Provided</span>																		
<p>Manufacturing Standards, Procedures and written Warranties will be provided upon written request.</p> <p>Note: All payments, deposits and cashier's checks need to be made payable to Sunward Financial Corporations and remitted to: Sunward Financial Corporation, 6800 E Hampden Ave. Denver, CO 80224.</p> <p><b>Quote is good for 5 days and is based on acceptance of delivery when available. If changes are made to this order or if this order is delayed for any reason then current increased pricing will apply at the time of the change request and/or at the time of delivery.</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; font-size: small;">* This price is only good for immediate purchase due to volatile steel pricing and limited slots in shipping and manufacturing.</td> <td style="text-align: right;"><b>Base Building Price:</b></td> <td style="text-align: right;"><b>+ \$999,999,999.00</b></td> </tr> <tr> <td style="font-size: small;">* Base quote only: (Base = Current Price at time of quote). Price is subject to surcharges and price adjustments at time of delivery.</td> <td style="text-align: right;"><b>Total Option Price:</b></td> <td style="text-align: right;"><b>+ \$0.00</b></td> </tr> <tr> <td style="font-size: small;">Community freight has been considered in this price estimate. Delivery date subject to availability.</td> <td style="text-align: right;"><b>FT Community Freight (Subject to final adjustment):</b></td> <td style="text-align: right;"><b>+ Included</b></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Total Contract Price:</b></td> <td style="text-align: right;"><b>= \$999,999,999.00</b></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Deposit Amount:</b></td> <td style="text-align: right;"><b>\$999,999.00</b></td> </tr> <tr> <td><b>TAX (See Paragraph V)      Rate Pending</b></td> <td style="font-size: small;">Remaining balance to be paid per Terms and Conditions of Sale as stated in Purchase Order.</td> <td style="text-align: right;"><b>\$999,000,000.00</b></td> </tr> </table>		* This price is only good for immediate purchase due to volatile steel pricing and limited slots in shipping and manufacturing.	<b>Base Building Price:</b>	<b>+ \$999,999,999.00</b>	* Base quote only: (Base = Current Price at time of quote). Price is subject to surcharges and price adjustments at time of delivery.	<b>Total Option Price:</b>	<b>+ \$0.00</b>	Community freight has been considered in this price estimate. Delivery date subject to availability.	<b>FT Community Freight (Subject to final adjustment):</b>	<b>+ Included</b>		<b>Total Contract Price:</b>	<b>= \$999,999,999.00</b>		<b>Deposit Amount:</b>	<b>\$999,999.00</b>	<b>TAX (See Paragraph V)      Rate Pending</b>	Remaining balance to be paid per Terms and Conditions of Sale as stated in Purchase Order.	<b>\$999,000,000.00</b>
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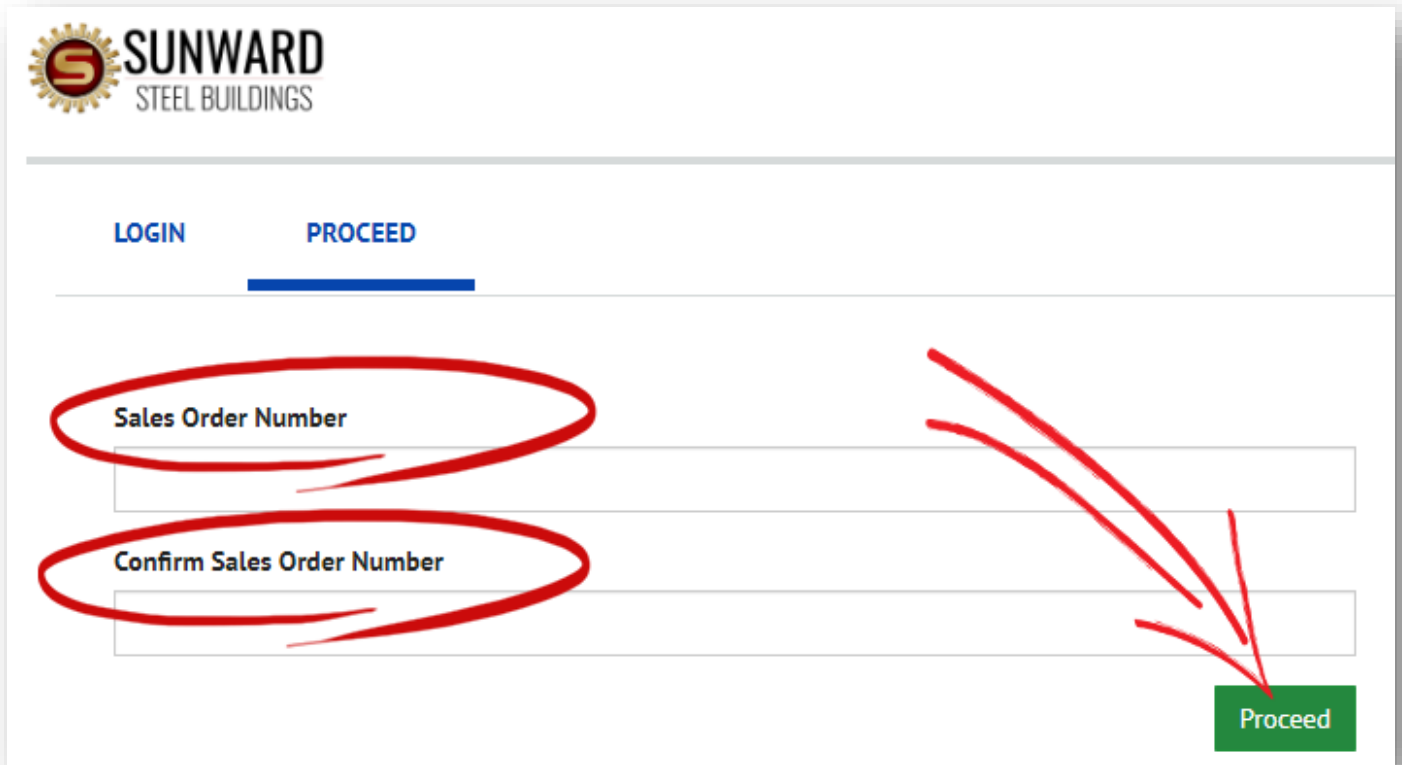
## Step 2

- Open a web browser.
- Go to [WWW.SUNWARDSTEEL.COM](http://WWW.SUNWARDSTEEL.COM)
- Click “EZ Pay” from the top menu:



# Step 3

- **FUN FACT:** Your “Quote Number” is also your “Sales Order Number”
- Enter this number in BOTH login fields.
- Then, click the green button “Proceed”

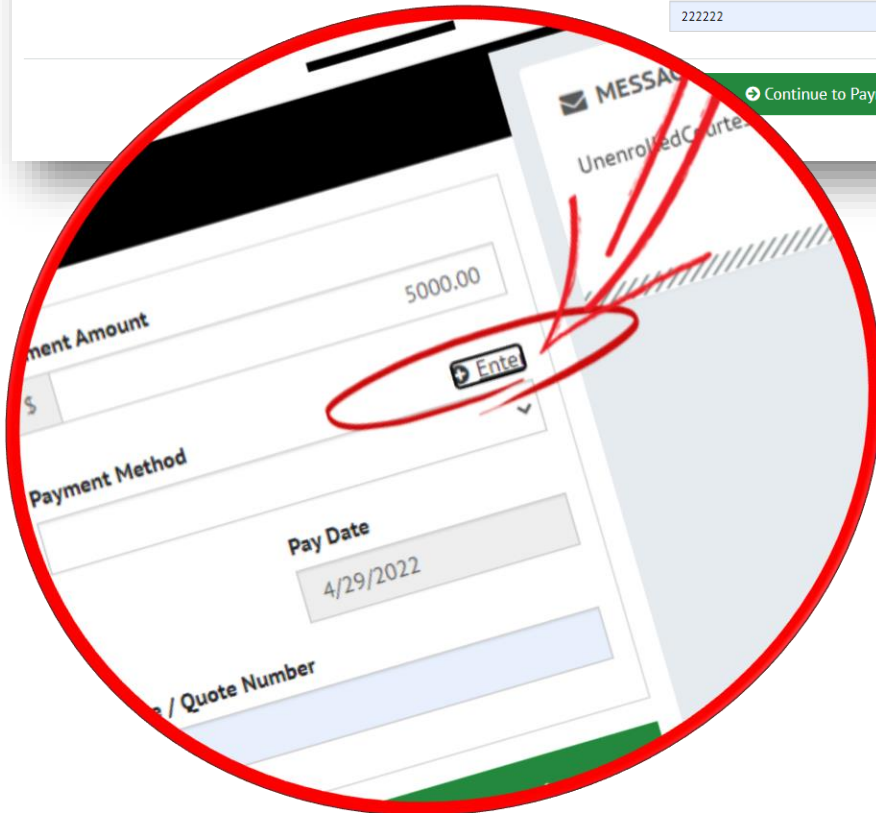


The screenshot shows the Sunward Steel Buildings login interface. At the top left is the Sunward Steel Buildings logo. Below it are two tabs: 'LOGIN' and 'PROCEED', with 'PROCEED' being the active tab. The main form area contains two input fields: 'Sales Order Number' and 'Confirm Sales Order Number'. Both fields are circled in red. To the right of these fields, a green button labeled 'Proceed' is also circled in red, with several red arrows pointing towards it from the right side of the form.

# Step 4

- Fill out all information fields.
- Click “Enter” (Circled in Red below):

The screenshot shows the Sunward Steel Buildings web portal. The top navigation bar includes the Sunward logo, the text "Home", and an "Exit" link. Below the navigation bar, there is a "Home" header. The main content area contains a form with several fields: "Name" (John Doe), "Phone" (866-465-0668), "Email" (marketing@sunwardsteel.com), "Payment Amount" (\$ 5000.00), "Payment Method" (dropdown menu), "Pay Date" (4/29/2022), and "Invoice / Quote Number" (222222). A green button labeled "Continue to Payment" is located at the bottom of the form. A red circle highlights the "Enter" button next to the "Payment Method" dropdown menu. A red arrow points from the "Enter" button to a "MESSAGES" section on the right side of the page, which contains a "View" button and the text "UnenrolledCourtesyNote".



# Step 5

- Enter your payment information.
- Please read the “Agree and Enter Account” statement.
- If you agree, click the Check Box in the lower Left-Hand corner.
- Click the green “Enter Account” button in the lower Right-Hand corner.

The screenshot shows a web form titled "Enter a Payment Method" with a "BANK ACCOUNT" header. The form contains several input fields and a checkbox, all of which are circled in red. The fields include "Account Type" (with "Personal" and "Business" options), "Banking Type" (with "Checking Account" and "Savings Account" options), "Name on the Account", "Routing Number", "Account #", and "Re-enter Account #". To the right of these fields is a "Pay to the Order of" section with a routing and account number example: "123456789" and "000123456789 1111". Below this is a disclaimer: "Make sure to use your bank account number, not your ATM or Debit card number." At the bottom left, there is a checkbox labeled "Agree and Enter Account" and a green "Enter Account" button at the bottom right. The background shows a sidebar with the Sunward Steel Buildings logo and a "Home" section with the name "John Doe".

# Step 6

- Please read the Payment Terms & Conditions statement.
- If you agree, click the Check Box in the lower Left-Hand corner.
- Click the green “Make Payment” button in the lower Right-Hand corner.

**SUNWARD**  
STEEL BUILDINGS

Home [Exit](#)

## Verify Payment

**PAYMENT SUMMARY** [Enter](#)

1 Invoice / Quote Number    \$5,000.00    Payment Method: BANK OF AMERICA, N.A. \*\*\*\*\*3456

Payment Date: 4/29/2022

Payments confirmed before Friday, April 29, 2022 6:00 PM MST will be posted on Friday, April 29, 2022.  
Payments confirmed after Friday, April 29, 2022 6:00 PM MST will be posted on Monday, May 02, 2022.

**Payment Terms & Conditions**

These Payment Terms and Conditions ("Terms") govern your use of the Internet Bill Presentation and Payment Service (the "Service"). As used in these Terms, the words "we," "us," and "our" refer to the Biller you are paying. The words "you" and "your" refer to you as the business or consumer using the Service and accepting these Terms. The words "you" and "your" also include any user you authorize to use the Service on your behalf.

1. Erroneous Instructions. If we receive a payment instruction authorized by you and the instruction is erroneous in any way, we shall have no obligation or liability for the error.

2. Transaction Limitations. Please be aware that certain types of bank accounts have limits on the numbers of transfers or withdrawals that may be made per month. Your bank may refuse transfers which would exceed such limits, so we recommend you check with your bank to determine what limitations are imposed on withdrawals from any account. If we are not able to debit the amount required to cover an

[Print Terms and Conditions](#)

Name: John Doe

Email: marketing@sunwardsteel.com

By checking this box you agree to the terms and conditions stated above.

By clicking the **Make Payment** button I hereby **confirm** that today, Friday April 29, 2022, I am authorizing a one-time debit from my Checking account ending in \*\*\*\*\*3456 in the amount of \$5000.00 USD to be remitted to Sunward. This debit will occur on or after Saturday April 30, 2022.

If you have any questions regarding this transaction request, please call 303-758-4141.

**Make Payment** [Cancel](#)

**PAYMENT DETAILS** [Export](#)

Invoice / Quote Number	Payment Due	Payment Amount
CUSTOMER / DEALER NUMBER 222222		
222222	5,000.00	5,000.00

# Step 7

- Congratulations!
- Thank you for your payment.
- We will email you a Payment Confirmation.
- You may print a Confirmation Page by clicking “Print Confirmation Page”

**SUNWARD STEEL BUILDINGS**

## Verify Payment

**Confirmation**

**Thank You!** Your payment has been made.

[Print Confirmation Page](#)

**John Doe**

You have been provided a confirmation number. Please save this page for your records.

Payments confirmed before Friday, April 29, 2022 6:00 PM MST will be posted on Friday, April 29, 2022.  
Payments confirmed after Friday, April 29, 2022 6:00 PM MST will be posted on Monday, May 02, 2022.

If you have any further questions about payments to Sunward, please contact our office at 303-758-4141.

Customer / Dealer Number	Confirmation #	Payment Amount	Number of Invoice / Quote Numbers
222222	3072722545	\$5,000.00	1

[Enroll With Your Current Information](#) [Return to Home](#) [Log Out](#)

**PAYMENT SUMMARY**

1 Invoice / Quote Number	\$5,000.00
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**PAYMENT DETAILS**

Invoice / Quote Number	Payment Due	Payment Amount
CUSTOMER / DEALER NUMBER 222222		
222222	5,000.00	5,000.00